

Minutes of the meeting 16/7/26 continued...

11. **Governance - a) Division of Duties** - discussions were made on which councillor would take on the issues that affect the village. Clerk to action and publish on the website. **B) The Clerk** had contacted Lexis Nexis for a copy of the latest Arnold Baker - Local Council Administration, but as of today's date had not received any response. - Clerk to chase.
12. **Training** - Clerk reported that OALC are not provide training on Cemetery Administration at present.
13. **Village Matters - a) Village Hall Committee** - Mrs Herbert reported on the current financial position. She also stated that Terry Pollard would need to be taken off as a signatory. It was agreed that Mrs Herbert should contact a solicitor to get clear advice on our position with the LEA. Clerk to pass on details of the solicitor that we are using for the lease on the football club. **B) Allotments** - Cllr Channon reported that some of the allotments are not being kept in 'good condition' as stated in the tenancy agreement. It was agreed that a more proactive response is needed when the plots are not being tended to, causing weeds to spread over all the other allotments and that the agreement should be revised.
C) Facebook - Cllr Hutchinson will publish the link to our website on the Charlton Community Facebook page.
14. **Environment/Climate** - Nothing to report. Clerk to email Cllr's Walters & Walker's details to the Otmoor Conservation Group.
15. **Date of the next meeting** - 10th September 2026 in the Percy Collett room of the Community Hall
15. **Items for further discussion:**

There being no further business, the meeting closed at 9.25 pm. The next meeting will be held in the Percy Collett room of the Community Hall to commence at 7.30 pm.



Date: 10.9.26

Chairman.

Minutes of Charlton on Otmoor Parish Council Meeting held on
16th July 2026, in the Pavilion on the Playing Field at 7.30 pm

Present: Chairman - R. Walters. Vice Chair - B Walker. Councillors: S Hutchinson, D Channon, J Hudson.
Clerk - S Hatwell.

1. **Apologies:** Cllr Roberts.
2. **Declaration of Interests:** None given.
3. **Public Session:** No members of the public were present.
4. **Cherwell District Council & Oxfordshire County Council updates/News.**
Cllr Faltermeyer arrived after this item had been raised. However, he reported on the ongoing proposal from Government on the plans for Site A at MOD Bicester. (See attached). He also confirmed that this parish will fall under Greater Oxford Council from 1st April 2028 after the local government reorganisation announcement.
5. **Approval of the minutes from the Annual Meeting of the Parish Council held on Thursday 18th June 2026.** - It was RESOLVED by the council to accept the minutes as a true representation of the meeting. The chairman then signed the minutes.
6. **Updates on progress from the meeting held on Thursday, 18th June 2026.**
 - a) **Defib registration** - Cllr Walker confirmed it has now been registered.
 - b) **Action Points** - Clerk had expedited and had mailed to the councillors.

Christine Herbert arrived at 7.45 pm
7. **Finance:**
 - a) **Payments for approval:** MR & JS Cross - grass cutting £540.00. An invoice for £ 142.80 had been received from Playsafety after the agenda had been published for the inspection of the play equipment. It was resolved by the council to also approve this payment. The payments were approved and signed off. Clerk to action payments.
 - b) **Payments already paid:** S Hatwell - Pay July.
8. **Burial Grounds:-** Old - Nothing to report. **New** - BW confirmed he had spoken to Hancocks regarding the excess soil and also suggested we send them our current burial regulations. Clerk to action.
9. **Planning** - Puy du Fou proposed development - Clerk confirmed that she will contact Mr Marshall and ask them to attend our next meeting in September.
10. **Playing field/pavilion** - a) Discussions were made regarding the Bicester West Community/Insight grant and decided that we would not proceed at this time.
 - c) **Deeds** - Mrs Herbert suggested we contact KallKwik in Oxford who could reduce the size of the deeds so that we can get them sent off to the solicitor. BW to action.

District Councillor Faltermeyer was welcomed to our meeting.

ABD