

Minutes of Charlton on Otmoor Parish Council Meeting held on 12th June 2025 in the Percy Collett room of the Community Hall at 7.30 pm.

Present: Chairman - Bryn Walker. Councillors: Ray Walters, Dr Simon Hutchinson, Dawn Channon, John Hudson and Colin Thompson.
Clerk - S Hatwell.

1. Apologies - Cllr Pollard.
2. Declaration of interests: None given.
3. Public Session - No members of the public were present.
4. Cherwell District Council & Oxfordshire County Council - updates/news. Cllr Gemma Coton from CDC arrived at 7.35 pm to report that the 3 local government reorganisation proposals are now out for consultation.
5. Approval of the minutes from the meeting held on 15th May 2025. It was RESOLVED by the Parish Council to accept the minutes as a true representation of the meeting. The chairman signed the minutes.
6. Matters Arising from the minutes held on 15th May 2025.
 - a) Cllr email addresses - Cllr Hutchinson proposed that all councillors have a .gov.uk email address. It was RESOLVED by the Parish Council that all councillors should have one. The clerk will find out the cost.
 - b) Vice-Chair - Cllr Hutchinson reported that it would be prudent to have a Vice-Chair in case of absence. It was RESOLVED to have a vice-chair by the Parish Council. Cllr Hutchinson proposed Cllr Walters, who was seconded by Cllr Hudson. Cllr Walters signed his acceptance of office.
 - c) Land adjacent to the new Burial ground - Nothing to report, but the parish council will monitor.
 - d) Finance training - Clerk. It was RESOLVED by the Parish Council to allow payment for training
7. Finance -
 - a) Payments for approval - Greenbarnes Ltd, - notice board £2,835.19, S Hatwell - home allowance £312.00, M J Cross - grass cutting - £516.00. All payments were approved.
 - b) Payments already paid - S Hatwell - pay for June.
8. New Pond Lane - Cllr Walters reported that he had spoken to Mr Bishop, who confirmed that the underground culvert at the entrance to the field (known as 'rat' field) will be repaired once ownership has been resolved. Cllr Walters reminded him of the responsibility of clearing the ditch that runs alongside New Pond Lane and their field, as they are the riparian owners.
Cllr Hutchinson also noted the state of the road and suggested we contact Highways. Clerk to action.
9. Field next to the playing field - Cllr Hutchinson reported that he had spoken to the owner, Mrs Jackie Bagnall, who was very disturbed by dog walkers/owners using the field without her permission. If you wish to use the field, permission is needed, and if the gate is shut, DO NOT GO IN.
10. Local government reorganisation - This was discussed with Cllr G Coton under section 4.

B. 11/25
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11. **Burial Grounds** - Cllr Hudson reported that the pathway has been delayed due to unforeseen circumstances, but should be completed in the next couple of weeks.
12. **Planning** - a) Community Emergency Plan - Cllr Walters will go over the plan and report back at the next meeting.
b) 25/01492/TCA - The Old Post Office, High Street - Tree works to a Norway Spruce. The Parish Council had no objections.
13. **Environment/climate** - Cllr Thompson reported that he had not received any communications as to when the meetings were being held, and he will contact Col. Craig for clarification.
14. **Items for further discussion** -
Ray Valley Forum
Key to Percy Collett room.

There being no further business, the meeting closed at 8.50 pm. The next meeting will be on the 17th July 2025, which will be held in the Pavilion on the playing field at 7.30 pm.



Chairman

Date:

17th July 2025