

Minutes of Charlton on Otmoor Parish Council Meeting

Held on 16th January 2025 in the Percy Collett room of the Community Hall at 7.30pm.

Present: - Chairman - Bryn Walker, Councillors: - Hutchinson, Hudson, Channon, Thompson.
Clerk - S Hatwell. 1 member of the village.

1. **Apologies:** - Cllrs Pollard & Walters.
2. **Declaration of Interests:** - None given.
3. **Public Session:** - None raised.
4. **Approval of the minutes** from the meeting held on the 5th December 2024 held in the Percy Collett room of the Community Hall at 7.30pm. It was **RESOLVED** by the parish council to accept the minutes as a true representation of the meeting. The minutes were signed by the chairman.
5. **Matters arising from the meeting held on the 5/12/24.**
 - a. Burial plot markers - the chairman spoke about the issue of having unmarked graves in the new burial ground and proposed a permanent memorial at a small cost to the deceased's family. It was agreed to look at alternative ideas.
 - b. Notice board - The clerk had obtained different models and prices. It was agreed that the clerk circulate the information and the councillors will also look at alternatives.
6. **Finance:** - **Payments for approval** - S Hatwell - pay for January. An invoice from Mr. Lambert for the maintenance of the burial ground had been received after the agenda had been raised. Both payments were approved. Clerk to action.
Payments already paid - OALC - £72.00 Cllr training-9/01/25. Amazon - New shed £130.00, SLCC membership - £80.00, NatWest bank charges - £2.80.
7. **Code of Conduct** - It was **RESOLVED** by the parish council to adopt the latest version of the code of conduct, which was signed by the chairman.
8. **Oxfordshire County Council** - A meeting with an officer from Highways Maintenance is due to take place on the 23/1/25. Cllr Channon will compile a list of issues and circulate to other councillors for their comments.
9. **Burial Grounds** - **Old:** a) Verge: - This issue will be raised with the OCC. **New:** b) Sandbags - the sandbags have not yet been received, despite the clerk ordering them. The clerk will chase up. The issue of flooding was raised and also the idea of having another pathway made through the trees. After much deliberation it was suggested that we have a survey made of the burial ground to see if any action can be taken to prevent the area flooding. The clerk will look into contacts.
10. **Community Speed watch** - Cllr Hutchinson had contacted PC Turnham. He is due to undertake his training once he has completed this he will organise the other members to get the group up and running.
11. **Planning:** - a) **Emergency plans:** - After much discussion it was decided not to have an emergency plan for the village. An issue was raised from Cllr Thompson about whether Islip surgery had a contingency plan in place for delivery of medication to our village when the villages are flooded. Clerk to contact Islip Surgery. B) **Proposed development for the bus garage:** - Discussions were raised regarding Section 106. This will be discussed further once the application has been received by CDC.

6th FEB 2025

B. F. M.

12. **Proposed dates for meetings 2025** - After much discussion it was agreed by the parish council to talk about the dates at the next meeting - 6th February 2025. Clerk to contact the school about booking the Percy Collett room.
13. **Environment/climate** - Flooding is still an issue with our villages around Otmoor. Cllr Thompson suggested we have a walk around the boundary, traditionally called 'Beating the bounds' which could include the school children and villagers. It originally took place on Ascension Day which this year falls on the 29th May 2025. Unfortunately, this date falls in the half-term. Cllr Hutchinson will contact the school to see if this would be of interest and arrange for a suitable date.
14. **Items for further discussion:**
 - a) Website.
 - b) Parking around the school.

There being no further business the meeting closed at 9.00pm. The next meeting will take place on the 6th February 2025 in the Percy Collett room of the Community Hall at 7.30pm.



.....
Bryn Wallker - Chairman.

Date:

6TH FEB 2025