

Minutes of Charlton On Otmoor Parish Council Meeting held on 20th June 2024 in the Percy Collett room of the Community Hall at 7.30pm.

Present: Chairman - Bryn Walker. Councillors - Hudson, Channon, Thompson and Pollard.

1. **Apologies:** Cllr Pearson.
2. **Declaration of Interests:** None given.
3. **Public session:** None
4. **Approval of the minutes from the Annual Parish Council Meeting held on 16th May 2024 (not 18th May)**
It was RESOLVED by the parish council to accept the minutes as a true representation of the meeting and were then signed by the chairman.
5. **Matters arising from the meeting held on the 16th May.**
 - a) Emptying of waste bin on the playing field - SH had contacted CDC (Cherwell District Council) who said they would arrange for the bin to be emptied as soon as possible.
 - b) Dogs on the playing field - It was reported that no dogs have been seen on the field recently. As one of the signs had been damaged, it was RESOLVED to arrange for a replacement.
 - c) Internal Auditor Report - The IA report was discussed at length with the recommendations being actioned. It was noted that we are in the process of adopting the new Financial Regulations which seem ambiguous to us. As suggested by the internal auditor the report will be put on the website.
6. **Burial Grounds -**
 - a) OLD: Cllr Channon will get quotes for the lopping of the branches to the sycamore and the overhanging branches.
 - b) NEW: - The charges for burials will be reviewed as recommended by the IA at a future meeting. SH will chase up Highways for a date of when they will be mending the verge, along with the 20pmh speed limit change and rumble strips/white line markings on the roads.
7. **Playground/field -** Cllr Hudson reported that the new play equipment is going up satisfactorily and should be open for use soon. Once completed the parish council will arrange for a RoSPA report.
8. **Finance: -**
 - a) **Payments for approval -** S Hatwell - pay for June. MJ & JS Cross - grass cutting £516.00
Payments already paid - Brown bin subscription - £49.00
 - b) **Financial Regulations/Standing orders -** No notifications have been received about any updates to the Standing Orders. The Financial Regulations were discussed and will be approved at the next meeting.
 - c) **Grass cutting of the village green, Church Lane. -** The Parish Council RESOLVE for Mr. Simon Hunt to be a volunteer grass cutter, subject to an approved risk assessment and agreement from the insurance company, and to pay for the brown bin to be emptied by Cherwell District Council.

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Minutes of the meeting held on 20th June 2024 continued...

- 9 Planning - a) 24/00285/TPO - The Old Cemetery T1 sycamore trees- reduce lowest 4/5 branches over driveway by up to 1.5m Remove all deadwood and ivy. *This application has been approved.*
- a. 2400617/F & 24/00763/LB Bottrell House, High Street - Proposed new metal gates (Georgian style) to existing stone gate piers and proposed conversion of existing stone outbuilding to form a new office and gym - re-submission of 23/01240/F.
- b) 24/00962/TCA - The Old Dairy, High Street - To remove T2 Birch and T3xF Maple. 24/00871/TPO - The Old Dairy, High Street - T1 sycamore - Crown lift - remove lowest 2 branches to clear power line - subject to TPO 13/2010.
- c) 24/01305/Q56 - Village Farm, The Broadway - Conversion of farm building to dwelling (class C3) - amendments submitted against previous application.

10 Environment/climate - Nothing to report.

11 Items for further discussion -

- a) A letter has been received from the Headteacher and Chair of governors of Charlton On Otmoor primary school regarding the community hall which was read out and discussed.
- b) It was reported that the local pub and the football pavilion had been broken into recently. A suspect had been seen hanging around the village which had been reported to the police.

There being no further business the meeting closed at 9.30pm. The next meeting will be held on the 11th July 2024 at 7.30pm in the Pavilion on the playing field.



Bryn Walker - Chairman

Date:

11th July 2024