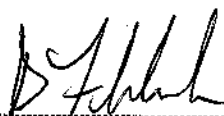


**Minutes of Charlton on Otmoor Parish Council Extraordinary
Meeting held on
8th June 2023 in the Percy Collett room of the community hall at
7.30pm.**

Present: Councillors; L Roberts, D Channon, C Thompson, T Pollard. Chairman - Bryn Walker.
Clerk - S Hatwell.
Cllr Gemma Coton.

1. **Apologies:** Cllr's Pearson - (due to bereavement) & Hudson.
2. **Declaration of Interests:** None given.
3. **Public session:** None.
4. **Finance:** -
 - a) **Approval of accounts 2022/2023**
 - **Internal Audit** - The internal had taken place and no observations had been made. It was **RESOLVED** by the Parish Council to purchase a gift for the internal auditor as he gave his services free.
 - **External audit certificate of exemption** - It was **RESOLVED** by the parish council to complete a certificate of exemption for the accounts 2022/23.
 - **External Audit - Annual Governance statement** - The clerk read out the annual governance statement to be approved by the council. It was **RESOLVED** by the parish council to accept its responsibility of a sound system of intern control.
 - **Statement of accounts** - It was **RESOLVED** by the parish council to approve the accounts for the year end 31/03/23.
 - **Asset register** - The asset register had been restructured and the previous figures updated.
 - **External audit - Accounting statements** - It was **RESOLVED** by the parish council to approve the account statements for the year ending 31/03/23.
 - **Elector's rights** - The electors rights start on 12th June 2023 until the 21st July 2023.
 - B) **Payments for approval** - M R & JS Cross - grass cutting - £480.00 and clerks' salary for June. The payments were approved and cheques were signed.
- 5) **Old Cemetery - Sycamore tree Zoom attendance by Iain Osenton** - CDC. The parish council is surprised that the person who is responsible for the decision on the sycamore tree in the old cemetery would not attend an on-site meeting or accept an invite to a Zoom meeting. The parish council repeats its request for an onsite meeting. The parish council are unwilling at the suggestion that we should use more tax payer's money to have another on site visit from a third party. Cllr Coton agreed to look into the matter further, but suggested we send question to Mr Osenton in the first instance.
6. **Items for further discussion** - None.

There being no further business the meeting closed at 8.15pm. The next meeting will be held in the Percy Collett room of the community hall on 13th July 2023 in the pavilion on the playing field at 7.30pm.



Date:

13th July 2023

Bryn Walker - Chairman.