

Minutes of Charlton On Otmoor Parish Council Meeting held on 27th February 2020

Present: Bryn Walker – Chairman, Samantha Hatwell – Clerk.

Councillors – Jack Pearson, Colin Thompson, John Hudson, Lynne Roberts, Dawn Channon.

Lucy Anderson – SSE and two members of the public.

1. **Apologies** – Cllr Pollard
2. **Declaration of Interests:** - Chairman declared a non pecuniary interest in the playing field and Cllr Hudson declared a non pecuniary interest in the playing field being the chairman of CUFC.
3. **Public Comments/Notices** – see item 11 c.
4. **Approval of the minutes from the meeting held on 16th January 2020** – The minutes were approved as a true record of the meeting and signed by the chairman.
5. **Matters arising from the meeting held on the 16th January 2020** – Items were added to the agenda, neighbourhood plan and a new dog bin.
6. **SSE – Lucy Anderson** – Lucy is a regional manager with SSE and spoke about the recent power cuts that had hit the village and attended the meeting in response to the Parish Council's letter. On 11/12/19 the interruption was due to overhead fuse unit burnt out. It was replaced and customers supplies restored. 21/12/19 – The yellow fuse had blown on the overhead fuse unit; the fuse was replaced. 25/12/19 – the yellow fuse had blown; engineers rebalanced the load on all three phases and replaced with a larger fuse. Lucy will give us some leaflets to distribute to householders. The chairman thanked her for attending and she left the meeting.
7. **Playing field/ground** – Mrs Wykes was not able to attend the meeting; however, she had sent an email stating that *'an updated brief will go out next week to the three suppliers for their updated quotes with a request they are back by 31st March 2020'*.
8. **OXCAM** – Cllr Pollard was not in attendance but had circulated to the members saying that *'the Expressway could be cancelled, but until it had been formally confirmed by a government announcement, it has to be assumed that it will be constructed.'*
9. **Finance** –
Financial Regulations -The main amendments are to include the debit card with a limit of £150.00 item 6.7 and the deletion of 'The clerk shall maintain a cash float up to a maximum of £35.00 for the purpose of postage and other offices sundries required in carrying out Parish Council duties' under item 6.5.
Payments for approval – Cherwell District Council - £1,225.29, S Hatwell pay for February, Putman Construction Services £240.00. The payments were agreed and cheques were signed.
10. **Burial Grounds** – **OLD**- An inside section of the cemetery wall had collapsed; it was decided not to carry out any repairs until the weather improved. It will be monitored.
NEW – Nothing to report
11. **Planning** – Discharge of functions, Section 101 LGA-1972– It was agreed by the members to give the clerk the authority to report the Parish Council comments to Cherwell District Council on planning applications.
 - a) Mill Farmhouse – Erection of a porch- No objections were made by the members; no decision has yet been made by CDC.
 - b) Manor Farm Cottage – Erection of a one-bedroom dwelling and conversion of existing outbuilding and associated works – It was noted by the chairman that the Planning Statement was not included; the clerk will contact CDC to ask for it along with an extension for our comments.
 - c) Holts Farm, Mansmoor Lane- Building to replace existing multi-purpose agricultural pole barn in poor condition – It was noted that the details are for Holts Orchard, Stoke Lynne so not relevant to this application, and a letter from the applicant was not included. The owners were present and explained that the building will be in the same position but bigger, 12 x 24, steel clad, olive green in colour with a

B. Walker

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pitch roof. It is an agriculture application and within permitted development. The chairman thanked the owners for coming, explaining what the barn would be used for.

- d) Dog bin – It was noted that ‘grit bin’ had been put on the agenda in error. Cllr Channon suggested we get another one to be erected on Church Lane. It was decided at this time not to purchase one. Cllr Pearson reported that he had been approached by a villager who had witnessed a dog owner not picking up mess that their dog had left. It was agreed that a letter be sent, asking them in future to pick it up. Cllr Thompson will draft a letter. It was also agreed to send all householders the leaflet (to include dog excrement bags) that had been sent before. Clerk to action. Cllr Channon had been told of a car driving onto the playing field and letting their dog off.
- e) Neighbourhood plan – It is a long progress; more information is needed before progressing further. The council agreed in principal it is a good idea and will need agreement with involvement from the village residents.
- 12. **Allotments** – No decision has been made on our application for a grant for the mains water supply. Cllr’s Pearson and Channon will get accurate measurements of the individual plots which will determine how much rents will be in the future.
- 13. **Spring clean** – It was known that the WI will be carrying out a litter pick in March. Cllr Hudson suggested we do another one in the Autumn. The clerk to ask CDC for gloves, grabbers, gloves and bags.
- 14. **Exclusion of Press and Public- RESOLVED**
That in accordance with section 1(2) of the Public bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the items set out below on the grounds to a matter involving personnel is to be discussed and therefore of a confidential nature.
- 15. **Correspondence** – The letter was discussed and the members agreed that to respond would serve no purpose, no further action was needed.
- 16. **Items for further discussion** –
 - a) VE day contribution by the Parish Council.

There being no further business, the meeting closed at 9.20pm. The next meeting will be the Annual Meeting of the Parish on the 26th March 2020 in the Percy Collett Room of the Community Hall to commence at 7pm, followed by a Parish Council Meeting at 7.30pm.



Chairman.

Date:

25-6-2020