

Minutes of Charlton On Otmoor Parish Council Meeting

5th September 2019.

Present: Bryn Walker – Chairman, Samantha Hatwell – Clerk
Cllr's – Dawn Channon, Lynne Roberts, Colin Thompson.
2 members of the public.

1. **Apologises:** Cllrs Terry Pollard and Jack Pearson.
No attendees: Cllr Han.
2. **Declaration of Interests:** None given.
3. **Public Comments/Notices:** - None.
4. **Approval of the minutes from the meeting held on 11th July 2019.**
The minutes were signed as a true record of the meeting and signed by the chairman.
5. **Matters arising from the meeting held on the 11th July 2019.**
 - a) Gift for the auditor in recognition of completing our internal audit for 2018/19. - It was agreed to purchase a gift to the value of £40.00. Clerk to action
 - b) Solar school hazard lights/rumble strips. - Still no response from Oxfordshire County Council. Clerk to chase again and inform Cllr Sames.
 - c) Good Neighbour Scheme - We had not received the information that was going to be put in the Otmoor Review as agreed at the previous meeting. The clerk will contact to see if the scheme is still viable.
6. **Playing field/ground** – The chairman informed the meeting that the Rospa report was going to be circulated for further discussion at the next meeting.
7. **Oxford-Cambridge Express way** – Cllr Pollard was not in attendance but had circulated the latest report. Cllr Pollard would like the Parish Council to fund the cost of hiring the hall for another public meeting, Cllr Pollard is hoping that a member of Highways England would be in attendance.
It was agreed under section S137 to cover the cost.
8. **School –**
 - a) **Hazard signs** – (covered in Matters arising|)
 - b) **Percy Collett room** – The clerk confirmed that we have received confirmation from the new head teacher to attend the next meeting to discuss the arrangements of the charge to the Parish Council on hiring the room for meetings.
 - c) **Community hall committee** – It was agreed that a new committee needs to be set up. The clerk will invite Mrs Herbert to attend as she agreed to continue being the treasurer.
9. **Finance** – a) Payments for approval – remuneration to the clerk for September. The payment was agreed and a cheque was signed.
b) **Financial regulations** – The regulations had been changed to include the limit on the new debit card which is £150.00 in any one transaction. Chairman to amend and return to the clerk.
10. **Burial Grounds – New** – The chairman had researched other parish council burial grounds to see how much ours are in comparison. After much discussion it was agreed to increase the burial to £160.00 and burial of ashes to £80.00. Clerk to amend the existing list and put up new ones on the notice boards. It was agreed to put the price list on the website. Clerk to see if we can get a separate heading.

OLD – Nothing to report.

Cllr Dan Sames arrived at 8.35pm.

Cllr Sames reported that he had looked into the possibility of the village having rumble strips on the entrances to the village, and confirmed that it would depend on the location of nearby housing.

The Parish Council confirmed that we had had them before, he hoped that if this was the case then he could see no reason why we couldn't have them. The clerk informed him that we had not had any response regarding the school hazard signs. He will look into this matter again.

*BYH
3-10-2019*

Minutes of the meeting held on 11/7/19 continued:

11.Planning – No planning applications. It was noted that the clerk has not received past plans that had been circulated.

12. Allotments – The clerk had received the previous quotes for digging out the water hole and confirmed that there will be an increase to the previous quotes. It was agreed to discuss further at the next meeting.

13. Environment/climate – Nothing to report.

14. Items for further discussion – A member of the village is interested in creating a Parish website. Cllr Channon will invite her to the next meeting to discuss further.

There being no further business the meeting closed at 8.50pm. The next meeting will be held on the 3rd October 2019 in the Percy Collett room of the Community Hall to commence at 7.30pm



Date: 3-Oct 2019

Chairman. – Bryn Walker.