

Minutes of Charlton On Otmoor Parish Council Meeting held on 11th October 2018.

Present: Bryn Walker (BW) – Chairman, Samantha Hatwell (SH) – Clerk.

Councillors: - Dawn Channon (DC), Lynne Roberts (LR), Donna Han (DH), Terry Pollard (TP), Colin Thompson (CT), Jack Pearson (JP).

District Councillor David Hughes.

13 members of public.

1. Apologies – None.

2. Declaration of Interests: - DH declared an interest in item 10 – Planning application at Manor Farm Barns.

TP declared an interest in item 6 Oxford-Cambridge expressway as he is the chairman of NONE group

BW declared an interest in item 9 Playing field/ground as he is related to the present chairman of the football club.

3. Public comments/Notices. BW addressed the public and requested if anyone would like to speak. A member wished to raise the issue of the planning application for the reconstruction of existing out building at Manor Farm Cottage and would like the Parish Councils support in objecting to the development. The member had already sent her objections directly to Cherwell District Council. It was agreed by the PC that they would support the objections to the application. BW suggested the clerk contact the member to furtherance our evidence where suitable. SH to action before the deadline of the 15th October to CDC.

4. Approval of the minutes of 13th September 2018.

DH wanted the chairman to remove the comment under the heading of Playingfield/ground, item 4 *'SH confirmed to DH in a previous email that Barclays Bank had held the freehold deeds for the playing field, but subsequent records showed that Barclays had no record of holding them'*. The chairman crossed it through. No other comments were made and the minutes were signed by the chairman.

5. Matters arising from the meeting held on 13/09/18.

a) Percy Collet room – SH produced a letter that had been received from the previous headteacher regarding the payment to the school and the restitution fund which the clerk passed to CT, who read it out. CT will take the letter to his meeting with the new headteacher.

b) Parking outside the school letter/damage to parked vehicles.

CT had compiled a letter which had been previously circulated to the members which was approved by all the councillors on the content. SH to liaise with the school to get it sent out with all the children.

c) Parish meeting – DH has possible dates in November for her meeting to discuss the pavilion and playing field. DH will arrange flyers to be distributed to the village.

6. OXCAM – TP reported that he had attended lots of meetings regarding the opposition to the Oxford to Cambridge expressway. He would like to arrange for another village meeting to let the village know of the current situation. He had in mind a date in November, but JP suggested that a January meeting date would be more agreeable. TP asked if the Parish Council could pay for the hire of the hall. This will be discussed at the next meeting. TP retired from the meeting.

7. Finance – Payments for approval – a) CDC – dog bin emptying for the summer period, Clerk pay for October and expenses for mileage to CDC offices to attend a meeting.

BW
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b) HSBC & bank signatures – SH confirmed that she had written to the bank asking if they produce a pre-paid 'credit' card for purchasing office stationery/supplies, but as of today's date

there has been no response. DH & CT will need to go into the bank to verify their signatures. DC & LR have yet to sign the mandate.

8. Burial Grounds

OLD: DH produced ^{four} three quotes and suggested a decision be made tonight so that the work could be carried out before the anniversary of armistice day. BW noted that quote A did not show any VAT. DH looked back at her records and confirmed that VAT will need to be added as it had been missed off her sheet.

Confusion was shown as to why the quotations were not identified. DH stated that unless the Parish Council goes into 'confidential session' then the names should remain unidentified in case a member of the public present having an interest, and communicating to the said, to change their quote to suit. This issue to be clarified for the future. It was then decided by the Parish Council to go ahead with quote A of £180.00 + vat. BW requested that DH send the information direct to the clerk for action.

NEW: Nothing To Report.

9. Playing field/ground: -

a) New sign – SH has received no response from either the Highways agency or Oxfordshire County Council regarding the correct wording. SH will chase up.

b) Pavilion – No comments were raised.

DH wanted to know why the Playgroup committee had not yet given the PC the bank balance? BW advised it was not a PC matter. LR stated that she will be dealing directly with the new Playground group should there be any residual funds.

10. Planning – **a)** The Old George & Dragon – *Permission has been given to remove the cementitious render and replace with lime render.*

b) Manor Farm Cottage - Reconstruction of existing out building, and construction of a new glazed link and proposed new single bed dwelling. This item had been discussed earlier.

11. Standing Orders – BW wants all the councillors to read through the document to familiarise themselves with it before an extraordinary meeting can be held. At the November meeting a suitable date will be set to finalise, *Ellis Channon agreed that a deadline should be set -*

12. Allotments – Community infrastructure capital grant – 3 quotes are needed, we have already received 2, but we have not had back the quote from Thames Water. DC asked if the SH could chase it up. SH to action.

13. Good Neighbourhood Scheme – The Parish Council discussed the matter, but felt that the village has existing informal networks already in place.

14. Free Tree Sapling – It was agreed by all members present to apply for a tree. A suitable place for planting will be discussed at the next meeting. SH to action and also find out what type of tree will be supplied.

DYH
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15. The Crown – Community Asset – The five-year listing had now ceased and it was felt that it was not a risk at the present time, but if necessary it could be registered again.

16. Items for further discussion – None raised.

There being no further business, the meeting closed at 9.10pm. The next meeting will take place in the Percy Collet room of the Community Hall on 8th November at 7.30pm.



..... Date: 8th Nov 2018

Bryn Walker – Chairman.