

Minutes of Charlton On Otmoor Parish Council meeting on 10th January 2019.

Present: Bryn Walker, Samantha Hatwell -clerk. Cllrs: Colin Thompson, Terry Pollard, Donna Han, Dawn Channon, Lynn Roberts. 6 members of the public.

1. **Apologies:** Cllr Jack Pearson.
 2. **Declaration of Interests:** Bryn Walker – CUFC, item 6, Terry Pollard – Expressway, item 7.
 3. **Public Comments/Notices:** The chairman of CUFC stated that as a result of comments by a council member about the pavilion being shabby, work was being carried out to improve the appearance. It was noted by a member of the public that under local gov act 1972, conduct of parishioners are only allowed to speak on matters on the agenda unless a vote is made by the council to allow it. The chairman of the parish council said that as it was relevant as he was responding to the previous comments. Cllr Thompson noted that he was speaking under the heading of 'Public comments', but was told that this was only relevant to parishioners of our village.
 4. **Approval of the minutes from the meeting held on the 6th December 2018.**
Cllr Han wanted changes made under section 6, b, from 'and arrange a meeting' to 'a meeting will be arranged' and 'a letter received from CUFC' was changed from 'regarding a Cllrs conduct was addressed' to 'was received'. There being no more changes the minutes were approved and signed by the chairman.
 5. **Matters arising from the meeting held on the 6th December 2018.**
 - a. **Motion.** Cllr Han wanted ~~this to be circulated to the members for it then to be discussed at the next meeting.~~ *the wording of the motion to be put on the agenda to be*
 6. **Playing field/ground.**
 - a. **New sign** – After much discussion it was agreed to go ahead with the quote received from Signs Express. The clerk will go ahead and order the sign.
 - b. Cllr Han asked the clerk if the 'full lease' on the pavilion had been requested. The clerk stated that she had not, as the copy previously given to Cllr Han, which the council hold, is the full copy. Cllr Pollard produced a copy that he had. This will be circulated for all the council members to read.
 7. **OXCAM** – Cllr Pollard spoke about the forthcoming Expressway meeting saying that County Cllr Dan Sames and David Rogers are going to be guest speakers at the meeting which is being held on the 22nd January 2019.
 8. **Conservation appraisal** – Cllr Channon had read through the report and has compiled a list of the irregularities that she found. The clerk will send her findings to Claire Mitchell, conservation officer.
 9. **School** – a) **Percy Collett room** – CT had written to the acting head to arrange a date for a meeting to be held between the church, the PC and the school.
b) **Hazard signs** – The clerk had nothing to report.
 10. **Finance**
 - a) **Budget** – After much discussion it was agreed to increase the precept from £6500 to £8000. The clerk will send our precept request to Cherwell District Council.
 - b) **Payments for approval** – Clerk remuneration for January, Neville Watson – cemetery gate repair, Oxfordshire County Council – hire of Community Hall for OXCAM meeting.
 - c) **Payments already paid** – HMRC – NI payments
 11. **Burial grounds -OLD** – The invoice was approved for payment and it was noted that the other gate will be painted by a member of the village. Cllr Roberts wanted to know where the handles were as the gate is being left open. Cllr Han stated that Cllr Pearson has them.
 12. **Planning – New Cottage, Church Lane – demolition of existing conservatory and erection of a two-storey rear extension.** – The clerk confirmed that notification had been received stating that permission had already been granted even though the PC had asked for an extension on the cut-off date for comments.
 13. **Standing order meeting** – It was agreed on the date of 5th February 2019. The clerk will book the Percy Collett room.
 14. **Allotments** – The clerk has the application for the quote and will arrange to go over it with Cllr's Channon and Pearson.
 15. **Items for further discussion** – A member of the village had spoken to the clerk with regard to the access over a stile on the farm at Westview being very muddy which made it nearly impossible to walk over. Cllr Pollard also remarked on the state of the footpath. It was agreed for the clerk to contact Oxfordshire County Council to report the problem.
- There being no further business the meeting was closed at 9.05pm. The next meeting will be held on the 7th February 2019 in the Percy Collett room of the Community Hall at 7.30pm.

Bryn Walker
Bryn Walker – chairman.

Date : *7th Feb 2019*