

Minutes of Charlton On Otmoor Parish Council meeting 6th December 2018.

Present: Bryn Walker -chairman, Samantha Hatwell-clerk.

Cllrs: Lynn Roberts, Dawn Channon, Colin Thompson, Jack Pearson, Donna Han, Terry Pollard.
10 members of the public.

1. Apologies: None.

2. Declaration of Interests: The chairman declared an interest in item 6. Cllr Pollard declared an interest in item 7.

3. Public comments: A member of the public gave his views on the conduct of the Parish council. The chairman responded and was called a liar by the said person regarding a planning issue.

4. Approval of the minutes: Cllr Han raised a few issues which were corrected. The minutes were then agreed and signed by the chairman.

5. Matters arising:

a. Percy Collett room – Cllr Thompson read out a letter from the acting head of the Charlton On Otmoor Primary school which stated that the school 'as a goodwill gesture' would not charge us for hiring the hall this year.

b. Parish Meeting – Cllr Han said no arrangements had been made.

c. School signs – The clerk had not received a response from CDC Highways. The clerk will chase up. It was noted that the white lines on the junction of the High Street and Fencott Road had been repainted, along with the yellow zig-zag lines outside the school. Cllr Pearson noted that we should be displaying a sign on the wall stating that no parking is allowed. Cllr Pearson will look further into it.

d. SLCC membership – It was agreed by the Parish Council for the clerk to obtain membership. The clerk to action.

e. Conservation appraisal – Cllr Channon will highlight the inaccuracies and return the document to the clerk for action with CDC to see if the changes can be made.

6. Playing field/ground –

a. New sign – Cllr Han found the correct wording for the proposed new sign under the Equality Act 2010. The clerk will ask for the current quotes already received to be requoted asking for the wording to be 'No animals, except service dogs'.

b. Letter received from CUFC – Cllr Han read out a report on how we need to go forward on registering the playing field and pavilion with the Land Registry. Cllr Han will email her report for comments, and arrange a sub-committee to fill out the forms to include herself, Cllr Pollard and the clerk.

Discussions were made about the lease on the pavilion and it was agreed that the PC will formally ask CUFC for the full lease, as it appears that the copy we have has pages missing.

Cllr Pearson left the meeting.

A letter received from CUFC regarding a Cllr's conduct was addressed.

Cllr Han left the meeting.

7. Oxford – Cambridge expressway – Cllr Pollard in his position of chairman of NONE said that a meeting will take place on the 22nd January 2019 at 7pm in the Community Hall. He has asked Highways England to attend and do a presentation.

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- a. **S137** – It was agreed by the PC to pay for hiring the hall at a cost of £40.00. Cllr Pollard will give the invoice to the PC for payment.

8. Finance –

- a. **Payments for approval** – Clerk – pay for December, Kallkwik, hosting of website from 1/12/18 – 30/11/2019 - £84.00, SLCC membership - £77.00.
- b. **Petty cash** – The clerk had contacted OALC for guidance. They stated that it was becoming less and less strong. It was agreed to see if the bank would issue a debit card. This would have a limit which will be written into the Financial Regulations of the PC.

9. Burial Grounds OLD: Cllr Han and Pearson had left the meeting, which meant that this item will be discussed at the next meeting.

10.Planning – Committee – No committee has yet been set up. The clerk noted that she had received a planning application that had come after the agenda had been issued. The proposal is for the demolition of existing conservatory and erection of two storey rear extension at New Cottage, Church Lane, OX5 2UA. The clerk will arrange for the plans to be circulated to the members for comments and also ask CDC for an extension as the date for the PC observations is 25th December 2018. This will also appear on the next agenda.

11. Standing orders – The clerk confirmed that we can have any date in January apart from the 10th, and 22nd. It was agreed to have the meeting on the 24th January 2019. The clerk will book the room.

12. Allotments – The clerk confirmed that she had chased up Thames Water for the quote but had not yet received and reply.

13. Items for further discussion – Budget.

There being no further business, the meeting closed at 9.05pm. The next meeting will take place in the Percy Collett room of the Community Hall on 10th January 2019 at 7.30pm.



.....Date: 10th January 2019.....

Bryn Walker – Chairman.