

Minutes of Charlton On Otmoor Parish Council

8th November 2018

Present: Bryn Walker (BW)-chairman, Samantha Hatwell (SH)-clerk.

Councilors: Lynne Roberts (LR), Dawn Channon (DC), Donna Han (DH), Jack Pearson (JP), Terry Pollard (TP).

15 members of the village.

1. **Apologies:** Colin Thompson (CT).
2. **Declaration of Interests:** None given. *2 GWEN gave his views*
3. **Public comments/Notices:** A member of the village ~~read out a report~~ *gave his views* about the conduct of the Parish Council and the way it carries out business.
4. **Clerks report:** The clerk read out a report that was in response from a council member who has issues with the work that been conducted including inaccuracies.
5. **Approval of the minutes:** DH wanted the following items changed: Item 3, Public comments/notices, from BW to DH. Item 8, Burial grounds, OLD – change from the word ‘three’ to four. Item 11 Standing Orders – addition of ‘Cllr Channon agreed that a deadline should be set’. *asked to be*
DH wanted it minuted that the chairman said that it is not down to the Parish Council to understand Cherwell Local Plan.

From this meeting onwards, the draft minutes will only be changed at the following meeting. The changes and the amendments were made and with no further changes the minutes the minutes were approved and signed by the chairman.

6. Matters Arising:

- a) **Percy Collett room:** CT was not present to comment.
 - b) **Parish meeting:** No date has yet been set.
 - c) **School signs:** SH had attended the Parish liaison meeting and reported that she had spoken with Mike Wasley from the Highways team, who advised that he will look into the availability and cost of solar flashing warning lights and get back to me.
7. **OXCAM** – TP reported the following: NONE group is organizing a village meeting in January to update everyone. The exiting posters are to be removed and replaced with a new one. Highways England are organizing engagement events as part of their ‘consultation’ on expressway routes. Weston on the Green is organizing a meeting of villages closely associated with the A34 on 20th November. The No Expressway Alliance is continuing to develop it is strategy for challenging the Expressway. BBOWT is making a legal challenge against the government for failing to carry out an environmental assessment before the preferred corridor was chosen. Hortum cum Studley are working on a campaign to get greater Otmoor registered as an AONB.
The question of whether the PC are going to find the cost of the hiring the hall for the meeting on 22nd January the cost of which would be £40.00. SH to find out if we can and report at the next meeting.

8. Finance:

- a) **Payments for approval** – Clerk – pay for October 2018 + expenses, M R Cross – grass cutting. SLCC membership will be discussed at the next meeting. SH will circulate the information.

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b) **HSBC:** A reply has not been received regarding the debit card. SH had contacted Viking Office supplies who are willing to set up an account so that the clerk can order supplies without using her own money. Cllr Han asked why we don't have petty cash. SH stated that when she attended a Finance meeting, Mr Steve Parkinson said that having petty cash was 'frowned' upon. Cllr Han said that NALC allow it. SH to ask OALC if there is a way around it.

9. Burial Grounds: OLD: Repair of cemetery gates – JP has spoken to contractor regarding the gates saying that we want both gates painted so a new price will need to be obtained. TP wanted it noted that he was concerned that the PC did not know who the quotes were received from, saying that was wrong and if we have to go into confidential session then we have to do it. TP wanted us in the future to put down who they are from separately from the price. The quotation of ... submitted by.. is the one that is accepted. DH suggested we also put down the details of the services and details.

New:

Reserve signs – It was agreed that as the plan is kept up to date there is no need to have reserved signs.

10. Playingfield/ground –

SH had received a reply from Cherwell District Council stating that there is no statute on the saying of the 'No Dogs' sign. JP said that this cannot be right. We need the correct wording from central government to save any challenges in court for discrimination.

DH has also looked into this matter and will speak directly to the clerk on the wording.

DH read out a report pertaining to the use of the pavilion and playing field. See attached.

DH will look into the matter of ~~getting the deeds~~/registering the playing field. ^{+ Pavilion with the level resist}
DH will feedback to the clerk on a date in the New Year for a Parish Meeting to discuss the issues raised on the playing field/ground.

11. Planning –

a. Manor Farm Cottage, new dwelling – *Permission was refused.*

b. Planning committee – DH suggests we have a committee for future planning proposals. If a planning application is received that falls outside of PC meetings, then the clerk will arrange for an extension so that it can be discussed at the meeting. JP suggests that we propose to organize a planning committee. TP seconded. In the meantime, the PC will continue to circulate the plans.

12. Standing Orders: BW asked the SH to get availability on possible dates.

13. Allotments – SH to chase the quote.

14. Free tree sapling – JP has collected the 2 rowan trees. These will be blessed by the new vicar after the church service at the Old Cemetery and then planted at the new burial ground.

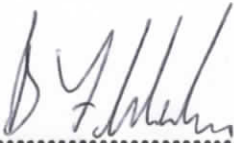
15. Proposed meeting dates 2019 – SH to confirm dates with the school. The dates are; 10/01, 07/02, 21/3, 25/4, 23/5, 11/7, 5/9, 03/10, 07/11, 12/12.

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all
is they can
16. Website – Halton Trust – The Meadow group would like to know upload pictures and text onto the PC website. This was agreed by all members. SH to action when necessary.

17. Items for further discussion – DC brought up the issue of mistakes still showing the in The Conservation Area Appraisal which was approved in September 2018.

There being no further business the meeting closed at 9.40pm. The next meeting is on the 6th December 2018, in the Percy Collett room of the Community Hall at 7.30pm.



Date:

*6th Decmber 2018***Bryn Walker – Chairman**

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BWL