

25th May 2017

Minutes of Charlton On Otmoor Annual Meeting of the Parish Council.

on 25th May 2017

1. Present: Bryn Walker (BW), Bruce Treymayne (BT), Dawn Channon (DC), Lynn Roberts (LR), Jack Pearson (JP).

From the community: Donna Han, Chris Harris and Clayton Baskerville.

2. Apologies: Terry Pollard (TP), Christine Herbert (CH), Samantha Hatwell (clerk)

3. Declaration of interests: None.

4. Voting in of new chairman. Bryn Walker was nominated by BT and second by LR. BW signed his acceptance of office.

5. Public comments/notices:

a) Play equipment: Donna Han was attending on behalf of the group who are looking to raise funds for improvement's and additions to the play equipment on the village playing field. Fund raising would be in the form of grants and fund-raising events. The PC are supportive of the groups intensions and look forward to discussing future proposals. BW to arrange a meeting between Charlton United football club and Donna Han which may have possible benefits to both parties. The ideal time for this meeting would be prior to the July parish council meeting which will be held at the pavilion. BW to provide a copy of the site plan of the playing field for the group and liaise with Donna Han and the football club.

b) Halton Trust Field: Clayton Baskerville has been considering the long-term use of the Halton Trust Field on Otmoor, the rights to use from April – October are put up for auction annually with the funds raised placed in Trust. Clayton would like the trust to consider instead of using it for grazing and hay, to transform it into a 'nature field' to go for relaxation and picnics. The PC, whilst having no jurisdiction over the use of the field, is very supportive of the idea and would approach the Trust accordingly, particularly as the field does not generate the level of interest for using it as it has in past years. The Council also took the opportunity to thank Mr Baskerville for carrying out the repairs to the bench and table at the playing field.

6. Approval of the minutes from the meeting held on 27th April 2017.

The minutes were approved and signed by the chairman.

7. Matters arising from the meeting held on 27th April 2017. None.

8. Finance:

a) Approval of the accounts 2016/17 – The accounts were discussed and approved along with the annual governance statement. SH to contact Paul Barlow to do an internal audit before we send to the external auditor.

b) Risk assessment: The assessment was reviewed and approved to remain as its present risk and signed by the chairman.

c) Payments for approval: S Hatwell – pay for May, R Lambert – hedge cutting the inside off the new burial ground, M R Cross – grass cutting, M&S bank – printer and laptop carrying case. Payments were approved and cheques were signed.

d) Insurance: SH had obtained an amended policy from Zurich the proposed changes have limited to present risk or cover. Upon renewal, the council will be in their second year of the three-year fixed price.

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Minutes of the meeting 25/05/17 continued...

The council agreed that the recent addition of the laptop and printer for the Parish clerks use in conjunction with the operation of a simple village web site needs to be recorded with the insurance company

9. Burial Grounds:

OLD – Nothing to report in TP's absence.

NEW – The family of Mr & Mrs Caple had enquired if they could put wooden crosses on the graves, this was permitted providing they are no higher than the height of 750mm.

10. Planning: The PC were unanimous in registering the council's objection to the proposed new dwelling at the railway end of Mansmoor Lane.

11. Playing field/ground: BW reported that there are some ongoing repairs required in addition to the small swing seat and will advise of the possible cost.

12. Allotments: There is currently one spare allotment and on lot user still to pay the annual rate.

13. Items for further discussion – CH advised the setting up of the village web site had slowed down, is now ready to receive information to be posted as part of the setting up. BW to send a copy of the Chairman's March annual report.

Being no further business, the meeting closed at 8.05pm. The next meeting will be held on the 13th July in the Pavilion on the playing field at 7.30pm.

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Chairman

..... Date: 13/7/17